**Ponderosa Basin Mutual Water Company**

**Minutes**

**Regular Hybrid/ ZOOM**

**Board Meeting @5623 Parker Drive Mariposa, CA 95338**

**Contact Alana Leuchner Office Administrator for logon information for Zoom**

***December 13th,2023, 6:00 PM***

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| --- | --- |
| **Howard Skinner, President** | **Catherine Kulick, Alternate Director** |
| **Lori Morgan, Treasurer** | **Shannon O’Brien, Secretary** |
| **Kewesi Simon, Vice President** | **Troy Newlon, Director** |

**Call to Order: 6:04pm**

**Roll Call to Establish Quorum:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Howard Skinner, President** | **X** |  | **Catherine Kulick, Alternate Director** | **X** |  |
| **Lori Morgan, Treasurer** | **X** |  | **Shannon O’Brien, Secretary** |  |  |
| **Troy Newlon, Director** | **X** |  | **Kewesi Simon, Vice President** |  |  |

**Approval of Minutes from: Approve November 8th, 2023: Cathy moves to approve minutes from November 8th, 2023, all say “aye” minutes are approved**

**Manager’s Report: Tuffy Donati: Samples are all good, we have had some leaks all have been repaired. Our water usage has dropped from 100,000 gallons per day to 50,000-60,000 per day. That tells us it is outside watering. So you will see a big difference in our PG&E. November was #3,548.13, it was $2,927.49 less then last month and $3,679.37 less then last year. We are shutting down where we can because the usage is much lower. We will be working on getting Tank 4 ready for the refurbishment. They are going to begin work on that around March. We are going to see the best way to drain the tank. We are also going to test out the water usage for the number of days they will be working. We have spoken to Wallo about bringing out a water tank if we need it.**

**Financial Report: Lori Morgan: Lori read account balances and all items are under budget.**

**Old Business:**

**No old business**

**New Business:**

1. **Lori will present 2024 Budget: Lori presented the 2024 Budget, she will add a few more items, “Vehicle investment and Tank, Well, Pump Investment” to the budget as was discussed this evening. Attached is the final. Next meeting everyone can vote to approve the 2024 Budget**

**Executive Session:**

**NO EXECUTIVE SESSION**

**Adjourn Executive Meeting:**

**Call for New Agenda Items:**

1. **Opportunity for board members/Water Manager to add new agenda items for next month**

**Call to Shareholders and Eligible Persons:**

Comments and Questions

**Adjourn: 6:55pm**